



To: Cal U Military & Veteran Dependents (global online)

MEMO

From: Mr. Robert Prah *RP*  
Director, Office of Military & Veterans Affairs

Date: June 23, 2020

**Subject: Permanent Change of Station (PCS) Assistance for global online students**

Students enrolled in California University of Pennsylvania's global online (100% online) programs are encouraged to contact the Office of Military & Veterans Affairs if there is a pending PCS for your family. Cal U recognizes that family members may be inconvenienced when a service member is permanently or temporarily assigned to a new installation or base. In addition, for students enrolled at our institution, we have identified several steps to assist during this transition.

If you are a Cal U student and immediate family member of a service member who may be deploying, PCS'ing, or traveling TDY for a military course, there are processes in place to help you succeed during intermittent access to e-mail, D2L or the Vulcan Information Portal (VIP).

1. Upon notification or receipt of a pending deployment, PCS or TDY, at your earliest opportunity, please contact the Office of Military & Veterans Affairs. The staff in the Office of Military & Veterans Affairs is your primary point of contact to assist in ensuring your success during this time of transition.

2. If you know that you may be traveling from one installation or base to another and will not have access to your online learning platform, we recommend that you contact your current professors/instructors as well as your academic advisor. In addition, if you are contacting your professors/instructors via e-mail, please copy [veterans@calu.edu](mailto:veterans@calu.edu). Situational awareness for our Military & Veterans Affairs staff is important to ensure there is communication between all departments on campus.

3. California University of Pennsylvania's Office of Academic Success is another resource on our campus to assist during this transitional period. The staff in the Office of Academic Success have a wealth of resources and programs designed specifically to help you create the best plan to reach your academic, career and life goals. The staff may be reached at: (724) 938-1583 or [academicsuccessoffice@calu.edu](mailto:academicsuccessoffice@calu.edu).

The point of contact for all questions concerning assisting for global online military or veteran dependents is: Mr. Robert Prah, Director of Military & Veterans Affairs at [prah@calu.edu](mailto:prah@calu.edu) or 724-938-4076.

Thank you.